



## CALLINGTON COMMUNITY COLLEGE

Launceston Road, Callington, Cornwall, PL17 7DR

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**Principal:** Mrs Kathy Hocking

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### Callington Community College 16 – 19 Bursary Fund / Discretionary Awards 2018 -2019

## Application Form

### Application Process

Eligibility will be determined via a formal application process. You must ensure that all questions on the application form are answered clearly and attach relevant supporting documents.

Please return your completed form and supporting evidence to Cath Roberts, Sixth Form Administrator.

Callington Community College will process the information within 7 working days and will advise you, in writing, of the outcome.

All eligible payments will be subject to compliance with the Sixth Form Charter, Attendance guidelines and adherence to subject work deadlines. Payments will be back-dated to the start of the courses the student has enrolled upon.

All bursary payments will be made directly into the student's personal nominated account and will be subject to the conditions laid down by the School.

In-year applications will be considered and applications are to be with Cath Roberts, Sixth Form Administrator, by the 15<sup>th</sup> of each month, subject to funds being available.

Please ensure you have read and understood the Sixth Form Charter, Attendance guidelines and are familiar with subject work deadlines before completing this form.



**16 – 19 Guaranteed Bursary Fund/ Discretionary Awards  
Application Form 2018/19**

Please complete all information in BLOCK capitals:

Surname:		Forename:	
Date of Birth:	Age at 31/8/2018	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Previous School (if not Callington):			
Home Address:			
Home Telephone Number:			
Student Mobile:			
Parent Mobile:		Parent Email:	

Please provide the student's banking details, where funds will be sent by BACS automatic transfer:	
Account Holder's Name	
Bank Name:	
Sort Code:	
Account Number:	

**College Use Only:**

Received:	Number:	Purpose:	Awarded:
	Tutor Group:	Mandatory:	Discretionary:
Payment:			
Evidence Seen:			

## **Guaranteed Bursary Awards** (£1,200)

Please answer Questions 1-4

1. Are you a young person in care?	Yes	No
2. Are you a care leaver?	Yes	No
3. Are you a young person in receipt of Income Support or Universal Credit?	Yes	No
4. Are you a disabled young person in receipt of employment and support allowance who are also in receipt of disability living allowance?	Yes	No

*If you have answered YES to any of the 4 questions, you do not need to complete any more of this form.*

*If you answered YES to question 3 or 4 please attach evidence of this with your application form.*

## **Discretionary Awards**

Please answer Questions 5 – 7

5. Did you receive a Bursary Award in 2017-18?	Yes	No
6. Do you or your parent/carer hold an NHS Tax Credit Exemption Certificate?	Yes	No
7. Are you eligible for free school meals?	Yes	No

*If you answered YES to Questions 6 or 7, please attach evidence of this with your application form.*

8. What is your household income? (Please complete)	£
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*Please supply evidence of your household income by way of*

- *P60;*
- *Receipt of Benefit Notification or*
- *Tax Credit Award Notification or*
- *Trading accounts or*
- *Self Employed Income Notification.*

9. Please state why you are applying for the bursary award and how you will use it. Give as much detail as possible. Continue on the back of this form if necessary.

I/We understand that the guaranteed bursary/discretionary award will be provided subject to compliance with the Sixth Form Charter, Attendance guidelines and subject work deadlines.

I/We understand that money may be claimed back if I/We knowingly gave information which is discovered to be false.

**Please hand this form to the sixth form office along with any relevant evidence for processing by Friday 21 September 2018.**

Student Signature:

Parent Signature:

Date:

**Data Protection and Confidentiality**

All information and supporting documentation supplied by you with this application will be used for the sole purpose of assessing your application for financial help. Your application and some related information, including the outcome of the application, may be held and maintained in accordance with Data Protection Legislation.

The data will not be passed to any other third party without your consent, except when the College is required to do so by law. Any formal enquiries concerning the use of data noted here should be addressed to the Principal, Kathy Hocking.