CALLINGTON COMMUNITY COLLEGE
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Website: www.callingtoncc.net
Principal: Mrs Wendy Ainsworth

October 2026

Dear Parents/Carers,

Year 10 and Year 12 Work Experience – Monday 28th June to Friday 2nd July 2027

During this week, all Year 10 and Year 12 students will be taking part in Work Experience.

Work Experience provides a valuable opportunity for students to prepare for the world of work and develop essential employability skills. It allows students to explore potential career pathways and, importantly, develop independence by finding a placement, communicating with employers and experiencing the responsibilities of working within an organisation.

Students are expected to arrange their own placements, which should take place during normal daytime working hours. The placement does not need to be directly related to a student's future career ambitions; the main aim is to gain experience of a workplace and develop the skills and confidence needed for future employment.

Please find attached documents to help explain the Work Experience process and support your child in finding a suitable placement.

Once your child has secured a placement, they will need to log in to **Unifrog** and upload the employer's details in the *Placements* section. This will allow us to begin the necessary checks and arrangements. Students will be guided through this process during an upcoming PSHE lesson.

We would appreciate your support in encouraging your child to begin exploring placement opportunities and contacting potential employers as soon as possible.

If you require any further information or assistance, please do not hesitate to contact Mrs L Hazeldine at **wex@callingtoncc.net**.

Thank you for your continued support.

Yours sincerely

Mrs L Hazeldine
Work Experience Manager

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