

Parent Forum Meeting Minutes and Actions: 3 October 2022

Agenda Item	Discussion Points	Actions
Food Bank Donations	<p>It was shared that the College's plan was to ask for food items in lieu of monetary donations for mufi events etc.</p> <p>The College has already begun the actions necessary to produce Christmas hampers again this year</p> <p>The College also shared plans to host agencies that could assist families with the rising challenges of financial pressures</p> <p>A parent asked if the school would host a Christmas fayre – The College responded that this may be the gift of the new PTFA</p>	None – College to update ongoingly
Mock Timings and catering	<p>M Rundle shared that during periods of examinations, students may be told that they have missed the opportunity for food from the canteen.</p> <p>The College advised that it would seek to ensure that examination timings were shared in advance with the catering team and that this would be inclusive of those students with access arrangements</p>	Exams officer to meet with catering manager once exams schedule designed and ensure all students are catered for
6 th Form Sustainability	<p>M Rundle raised whether 6th form numbers are increasing and reducing competition with other institutions.</p> <p>The College shared that numbers had stabilised and that there were more students in current Year 11, which should yield higher numbers</p>	Mrs Kirby (head of P16) to promote the advantages of our small class sizes, results in line with and better than Callywith and family feel
Support from the Trust for the infrastructure of the building	<p>M Rundle raised if we are receiving adequate trust support financially for the physical building, given our improving results</p> <p>The College advised that it had had new windows fitted in the science block and further projects are scheduled for next year.</p>	None The College to update as required
Open Evening – Feedback from Parent Forum Members	Members shared that the experience was a positive one and was well received by visitors. They shared also that music and drama were in the wrong place and	None

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	<p>therefore not obvious or having opportunity to shine.</p> <p>The College agreed with this feedback and shared how the size of the building is prohibitive. It also shared that it is considering a different structure for next year, with greater student involvement</p>	
Communication and access	<p>A parent raised that there are a large number of applications utilised by students and where is the support for usernames, passwords etc?</p> <p>It was also suggested that a 'who to contact' list of names and email addresses would be useful on the College website.</p>	<p>The College will create a communication that shares all websites, and the generic log on details. It will update the website with contact details and will create a 'what to expect' advice sheet for new parents</p>
Appointment of chair	<p>The role of chair was discussed and attendees were invited to opt for this role. It was unanimous that Clare Law should continue as chair</p>	<p>None</p>
Funding Opportunity	<p>K Mayer shared details regarding a potential funding stream – Youth Steering Group</p>	<p>W Ainsworth to contact</p>
Financial Stability	<p>K Mayer shared that she was aware of financial pressures for the College</p> <p>The College shared it was expecting £170,000 of additional costs for energy and the size of the site continues to be prohibitive – however, this is not impacting on classroom experience. It shared that it had appointed a number of specialist teaching staff for September. The dedication to curriculum exists remains the most important thing</p>	<p>None</p>

Next meeting scheduled for November 14 @ 6pm