



## MINUTES

Meeting of the Local Governing Board held on  
Thursday 8<sup>th</sup> July 2021 at 4pm online via Zoom  
*Local Governing Board meetings are closed to the public*

<b>Governors present</b>	<b>Initials</b>	<b>Category</b>
Wendy Ainsworth	WA	Principal
Tom Godwin	TG	Co-opted (Chair)
Jon Tilbury	JT	Co-opted (Vice-chair)
Avril Walker	AW	Staff (Support)
Charles Pitman	CP	Parent
Bernie Guthrie	BG	Co-opted
Mike Baker	MB	Co-opted
Emma Cox-Symonds	EC	Co-opted
Steve Squires	SS	Co-opted
<b>Governor apologies accepted</b>	<b>Reason for absence and category of governor</b>	
Christiaan Stirling	CS	Parent
<b>Governors with responsibilities</b>	<b>Responsibility</b>	
Jon Tilbury	Safeguarding / PP / SEND / CiC / LAC	
Charles Pitman	Deputy Safeguarding / PP / SEND	
Avril Walker	Staff Wellbeing	
Christiaan Stirling	Parent/Community Engagement	
Tom Godwin	GDPR	
Stephen Squires	Finance, H&S	
Emma Cox-Symonds	Attendance	
Mike Baker	Teaching & Learning/Curriculum	
Bernie Guthrie	Wellbeing across the school community/Careers Link	
<b>In attendance</b>	<b>Role</b>	
Julia Stoneman	Clerk to the Governors	
Key: SDP – School Development Plan; SEND Special Educational Needs and Disability; CP Child Protection; CIN Child in Need; CIC Children in Care; SEF Self-evaluation Form; PP Pupil Premium; KCSIE Keeping Children Safe in Education		
In order to evidence that governors are providing challenge to leaders in the school, these questions are highlighted in the minutes		

1.	<b>Apologies for absence</b> Apologies were received and accepted from Christiaan Stirling.	
2.	<b>Declarations of interest and confidentiality reminder</b> There were no additional declarations of interest.	
3.	<b>To approve the minutes of the last meeting and any matters arising</b> The minutes of the meeting held on 23 <sup>rd</sup> June were taken as a true and accurate record of proceedings. It was confirmed that all actions were completed.	
4.	<b>Principal's Report</b> Governors confirmed that they had received the report from WA. From this: <ul style="list-style-type: none"> <li>a. Attendance is an issue and an internal advert has gone live for an Associate Principal to lead on attendance.</li> <li>b. A governor asked WA how she feels the results will look. WA said that they are very proud of the process and that there is excellent evidence behind the grades. Staff have worked very hard and are not concerned about being scrutinised for the process. The grades have shown a steady improvement.</li> </ul>	
5.	<b>Review of SEF/CDP</b> Governors confirmed that they had received the SEF and CDP which had been previously circulated. From this: <ul style="list-style-type: none"> <li>a. A governor asked what the biggest risk is post Covid. WA said that it is attendance,</li> </ul>	



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	<p>SEND and the disadvantaged and access to the curriculum. In terms of attendance the right person in post will help to address this. It can slip very quickly and needs to be everyone's responsibility.</p> <p>In terms of SEND it is about making sure teachers have the strategies and for somebody to ensure that those strategies are working.</p> <p>A big piece of work has just been done on the curriculum. For those children not accessing the full curriculum, a whole area of the school will be set up differently, with an RTL room and an intervention suite. Government funding has been used to appoint a one-to-one intervention tutor, making a total of 3 tutors. They will build a curriculum package that gets delivered. In September the package will be more bespoke and will meet SEND needs on a more personalised level.</p> <p>A governor asked whether this is deliverable within the allocated budget. WA said that it is not cheap, but she has discussed it with Chris Hayter. If students are being disruptive and not going to lessons, it costs more in the long run.</p> <p>b. A governor asked whether the low attendance in early 2020 was down to Covid, or other factors. WA explained that the college was below the national average of 89%. There is a measure of Covid related absence there. When analysed it is the disadvantaged and SEN children, so not enough work had been done on this.</p> <p>c. A governor noted that TAs are to support with planning for SEND and asked whether the qualified teachers will retain responsibility. WA confirmed that they would and that the TAs will be assisting the curriculum leaders in tweaking the schemes of learning.</p> <p>d. A governor noted that the SEF states that Ofsted had judged behaviour and attitudes as 'good', in the Ofsted inspection of September 2019, and asked whether this is still the case. WA confirmed that it is and that the disruption is caused by a minority of students that will be resolved once the curriculum is in place.</p> <p>e. A governor asked why so few students take up GCSE music. WA explained that it</p> <p>f. is always tricky to build a balanced curriculum. They do not have enough access at KS3. The curriculum is kept broad, but English and maths cannot be under prioritised.</p> <p>g. A governor noted that violent behaviour has dropped and asked how this was achieved. WA explained that a lot of work was done around culture and this has a knock on effect on behaviour and attitudes.</p> <p>h. A governor asked whether an EWO referral has an impact. WA confirmed that it does, but there is still a lot of work to do. The EWO is used in a supportive measure.</p>	
6.	<p><b>SEND update</b> WA told governors that the whole SEND team had a long discussion about what needs to be in place for September. They have produced a package to build the IEPs. A new tool will allow the school to measure that success.</p>	
7.	<p><b>Safeguarding update</b> There were no safeguarding issues to raise. An email had been received from somebody who had worked in the Hambly Centre, and they had commented that they were impressed with how kind and courteous the team was.</p>	
8.	<p><b>Health and safety update</b> A health and safety visit from the Trust took place. There were no concerns.</p>	
9.	<p><b>GDPR</b> There was nothing to report.</p>	
10.	<p><b>Chair's update and any correspondence</b> There was nothing to report.</p>	
11.	<p><b>Governor monitoring</b> Governors confirmed that they had received the SEND webinar report from BG and the pupil premium report and PP letter from CP. CP gave an overview of his monitoring visit, which was with Gemma Patton to consider the PP strategy and progress. From this:</p> <p>a. Progress has been made towards the strategy.</p> <p>b. A key focus going forward is to ensure that the areas of need including SEN and PP are more joined up. In order to monitor this EC will be picking up on attendance with Andrew</p>	



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	Hulbert. JT and TW will be meeting to discuss SEND. c. SEND remains a risk as a member of staff is off sick. It was agreed that TW and WA would look into what capacity the Trust has to support with SEND.	
12.	<b>Any policies for approval</b> Governors approved the updated admissions policies, which had been updated in line with the changes in the admissions code from September.	
	<b>Date of next meeting:-</b> TBC	