



MINUTES

Meeting of the Local Governing Board held on
Thursday 27th August 2020, at 4pm at Callington Community College

Local Governing Board meetings are closed to the public

Governors present	Initials	Category
Wendy Ainsworth	WA	Principal
Tom Godwin	TG	Co-Opted (Chair)
Jon Tilbury	JT	Co-Opted (Vice Chair)
Emma Cox-Symonds	ECS	Co-Opted
Avril Walker	AW	Staff (Support)
Steve Squires	SS	Co-Opted
Christiaan Stirling	CS	Parent
Governor apologies accepted	Reason for absence and category of governor	
Mike Baker	Holiday	Co-opted
Charles Pitman	Tried to join via Zoom	Parent
Rob Diment	No apologies	WeST DSSI
Governors with responsibilities	Responsibility	
Jon Tilbury	Safeguarding / PP / SEND / CiC / LAC	
Charles Pitman	Deputy Safeguarding / PP / SEND	
Avril Walker	Staff Wellbeing	
Christiaan Stirling	Parent/Community Engagement	
Tom Godwin	GDPR / Careers Link /Trustee for SEND	
Stephen Squires	Finance, H&S	
Emma Symonds	Attendance	
Mike Baker	Teaching & Learning/Curriculum	
Also in attendance	Role	
Bernie Guthrie	Clerk	
Julia Stoneman	New Clerk	
Chris Hayter	Finance Manager	
Charlotte Campbell	Asst Principal, joined via Zoom	
Key: gov = governor; CCC = Callington Community College; WeST = Westcountry Schools Trust; SLT= senior leadership team; query or challenge ; * = document circulated		

1	<p>APOLOGIES FOR ABSENCE / CONFIRM ATTENDANCE</p> <p>TG welcomed all to the meeting. CP had tried to join us via Zoom but we were based in the hall for CC's presentation. MB is on holiday and no apologies were received from RD.</p> <p>WA welcomed Julia Stoneman, the new Clerk, to the meeting and she introduced herself to Governors. She was sitting in for part of this meeting and joins us officially in September. BG will meet her for a handover before she starts.</p>	
2	<p>DECLARATIONS OF INTEREST / CONFIDENTIALITY REMINDER</p> <p>Governors declared any new business interests and were reminded of the need for confidentiality. If a declaration of interest arises, the Governor must leave the meeting at the appropriate point.</p>	



MINUTES

Meeting of the Local Governing Board held on
Thursday 27th August 2020, at 4pm at Callington Community College

Local Governing Board meetings are closed to the public

3	<p>MINUTES & MATTERS ARISING Minutes of Meeting 2nd July 2020 were proposed as correct by SS, seconded by ECS and all Governors agreed.</p>	TG
4	<p>PRINCIPAL'S REPORT Results SLT structure and responsibility for 2020/21 Clerking</p> <p>WA finalised the Principal's Report today and apologised that Governors did not have it in advance. There have been so many Govt changes, it would have been out of date. A copy is available in the Agenda file.</p> <p>The last day of term had a great communal atmosphere. All staff bar one attended to help clear rooms of old furniture, etc. Classes are now clean and sterile safe spaces for students. Walls have been painted. Hut 1 has been set up like a Primary classroom for Eloise Dyer, our Year 7 catch-up teacher. All signage has been put in place re one way corridors, entrances, exits and class lining up areas.</p> <p>Five Hub areas have been created outside for breaks and lunch. Five Eateries have been created to keep different year groups apart. Outside tables and chairs are on order to enable dining outside. The thumb print is being changed to a PIN code for the pupils' catering accounts. All staff will be given plastic face shields to use in communal areas. This is also the WeST policy for face coverings. Teachers can wear in class if they want to, but it was felt important for pupils to see facial expressions in lessons. There have been no Union queries, they are very amenable. The College will follow the whole school curriculum. DT has been re-designed and all equipment can be easily sprayed to clean between bubbles. Pupils will wear PE kit on the day they have this lesson. Nobody will change in school.</p> <p>WA has received only a couple of emails over the summer re new arrangements.</p> <p>Teachers are now trained to deliver live lessons should we go into a local lockdown. 85% of pupils are expected back without issue. Those with persistent absence (below 60%) were phoned during the summer and invited to join summer school. 2/20 turned up. The Govt stance is to fine those who do not attend, but WA is reluctant where there are genuine sensitivities. One pupil visited today to see the new arrangements – they have not been in school for 18 months. Governors wondered if the Trust Board would issue guidance surrounding this and TG to chase their response.</p> <p>There are new initiatives re SEND and Pastoral care. The Hambly Centre will be the quarantine zone in the short term. A Wellbeing Centre has been set up for those with persistent absence returning to school on a part-time timetable. RTL won't be used for the foreseeable future.</p> <p>The recent results have seen significant improvements in science and humanities. Maths has been a huge success story. A new Head of English starts in September. There has been a 10% lift</p>	WAI



MINUTES

Meeting of the Local Governing Board held on
Thursday 27th August 2020, at 4pm at Callington Community College

Local Governing Board meetings are closed to the public

	<p>in Strong Basics. Parents have been reminded that the results are based on a Centre Assessment Grade not a teacher grade, as reported in the media. Mock results are not an indicator of how pupils would do in a real exam, as they are not as intense. There have been 2 subject access requests for Post 16 results.</p> <p>Exam Results 2020 A Zoom Presentation followed from Charlotte Campbell around GCSE results. A copy of this Presentation will be forwarded to BG to share with Governors. 2.3% of results were adjusted upwards following Centre Assessed Grades being allowed. Our Strong Basics result is 37%, up 10% on last year. One student achieved 10 grade 9 exams, with lots of smaller results too to celebrate. BTEC results will be out tomorrow. CC would like to publicly thank Clare, Susannah and Vanessa in the Data office for being troopers the entire summer. Results can only be appealed on the grounds of admin error or malpractice. Governors asked if any pupils plan to retake their GCSEs – maybe a couple might. TG would like to know how these results can be improved on for next year.</p>	
5	<p>SAFEGUARDING / HEALTH & SAFETY Learning Walk Tony Hepper (Site Mgr) took Governors on a tour of the buildings to see the upgrades done over summer and to see the H&S arrangements put in place for pupils’ return to College. WA and the Site Team have worked really hard redecorating the Library, painting walls and the floor has been marked with where classes are to line up. Corridors and staircases have been made one way and final arrangements will be shared with staff during the two inset days on 3rd and 4th September. Classroom fire exits are being used as part of the one way system, the Library has new books thanks to those donated from Marine Academy Plymouth, a Head of Year base has been set up, the Music corridor revamped and an Inclusion Room, called the Julie Morley Room, been arranged for pupils to use. The Governors also viewed where the Primary Specialist will teach in one of the hubs. Governors thanked Tony and his site team for all their hard work over the summer holiday.</p>	JT/ SS
6	<p>GDPR Update from GDPR Governor – TG is not aware of any breaches.</p>	TG
7	<p>FINANCE UPDATE & BUDGET FOR 2020/21 Finance update and Budget for 2020/21. The latest results posted in the Agenda file are for June (Period 10). The Sports and Catering areas are still high cost, low income at present. Generally, in other curriculum areas, we are still spending less than the 'standard budget'. £17k has been spent on specific initiatives like the lockers, tables and chairs, dispensers, etc and spare Pupil Premium funds have been used for this. Our WeST recharge has increased by £5k as contribution towards the costs in 20/21 of a trust Health & Safety Officer.</p>	CH



MINUTES

Meeting of the Local Governing Board held on
Thursday 27th August 2020, at 4pm at Callington Community College

Local Governing Board meetings are closed to the public

	<p>CH had amended the 20/21 Budget last week to reflect the changed WeST assumptions for future pay award for teachers and the 2.75% award for non-teachers backdated to April (down from 3%).</p> <p>There will be no Year 7 Catch Up funding but instead £64k of Covid Funding. We need to develop a plan to spend this on Years 7 to 11.</p> <p>As a result of these changes, our budget deficit has reduced from £124k to £115k.</p> <p>NB - subsequent to the meeting, agreement was reached regarding a 'Part Two' matter, so those costs have been removed from the budget, together with a 2-month delay in the start of the lease of the Bungalow. The resulting (final?) budget deficit for 2020/21 is now £95k.</p> <p>New pricing will be put on the website for the sports facilities. We have a new 3G all-weather pitch to market, but it can only be used with suitable footwear and studs. An on-line system is being evaluated to take sports bookings and card payments, in order to avoid use of cash and provide an enhanced booking experience. Proposals will be submitted to LGB before any commitment is made.</p>	
8	<p>CHAIR'S UPDATE / CORRESPONDENCE RECEIVED</p> <p>TG advised that the Trust Board met for an extra meeting before breaking for summer. No correspondence received.</p> <p>He will continue to have fortnightly conversations/meetings with JT regarding safeguarding.</p>	TG
9	<p>MONITORING & TRAINING UNDERTAKEN</p> <p>BG is circulating any Webinar training available. All courses cancelled for the foreseeable future.</p>	TG/ BG
10	<p>POLICIES</p> <p>The following Policies are due for review by Governors:-</p> <ol style="list-style-type: none"> 1) WeST Capability Policy – READ ONLY 2) Temporary policy for Virtual Attendance – READ ONLY 	BG
11	<p>UPDATES FROM COMMITTEES / WEST TRUST BOARD</p> <p>Trust Board and Committees start meeting again in October.</p> <p>Do we need to review Governors attending Committees?</p>	TG
12	<p>GOVERNOR SELF-EVALUATION</p> <p>Governors were pleased to meet face to face, socially distanced in the hall, but can adapt to virtual meetings again should the need arise. All Governors are now familiar with Zoom and/or MS Teams.</p>	TG



THE LOCAL GOVERNING BOARD OF CALLINGTON COMMUNITY COLLEGE

MINUTES

Meeting of the Local Governing Board held on
Thursday 27th August 2020, at 4pm at Callington Community College

Local Governing Board meetings are closed to the public

	<p>Dates of next meeting:-</p> <p>Thursday 1st October 2020, 4pm held at the College and then 1st Thursday monthly.</p>	